

Cemetery Committee
Meeting Minutes
Conway Township, Michigan
January 18, 2017

1. Meeting called to order at 7:00 pm by Cindy Dickerson
2. Pledge of Allegiance
3. Roll Call conducted by Kim Jolliff, Secretary
 - a. Attendees: Barb Thumudo, Kim Jolliff, Cindy Dickerson, Nancy Glover, Deb Grubb, Nickie Tomlin, Todd Anderson
 - b. Absent: Dennis Graham
4. Approval of Agenda motioned by Deb Grubb and 2nd and supported by Nickie Tomlin. Moved and supported by all.
5. Approval of November 2016 Meeting Minutes motioned by Deb Grubb and 2nd and supported by Nickie Tomlin. Moved and approved by all.
6. Appointments: 2017
 - a. Chair: Cindy Dickerson as Chair motioned by Kim Jolliff, Barb Thumudo 2nds
 - b. Co-Chair: Barb Thumudo as Co-Chair motioned by Cindy Dickerson, Nancy Glover 2nds
 - c. Secretary: Kim Jolliff as Secretary motioned by Cindy Dickerson, Nickie Tomlin 2nds
 - d. Approved by all.
7. Burials:
 - a. Todd Anderson, Clerk, reports 1 burial, 2 plots sold in January. Nothing to report from December.
8. Cemetery Ordinance Review:
 - a. Cindy visited monument business in Howell to confirm general sizes of monuments in the market.
 - b. Reviewed page 4 of the ordinance to confirm sizes
 - c. Suggest changing size from "30-inch width" to "34-inch width"
 - d. Suggest changing size from "48" in width to "72" inches in width for a double marker
 - e. Remove duplicate sentence in ordinance
 - f. Added winter months to section 10
 - g. Addition to section 11
 - i. No urns or containers which have self-seeding properties
 - h. Cindy to review document to change any "Cemetery Board" to read "Cemetery Committee"
 - i. Section 7 – addition possibility to review by township lawyer
 - i. (f) Monuments of unusual characteristics and/or shape must obtain prior approval of Township Clerk and/or designated Township Official before placement.

9. Future Meeting dates: 3rd Wednesday of each month at 7 pm at Township Hall
 - a. February 15, 2017 –begin review of Master Plan
 - b. March 15, 2017
 - c. April 19, 2017
 - d. May 17, 2017
10. Committee Working Dates: 10 am – 12 pm at Conway Township Hall
 - a. Saturday, February 11, 2017– work on Adopt-A- Stone placement on township website
 - b. Saturday, February 25, 2017
11. Meeting Adjourned at 8:09 pm, Deb Grubb motions, Nancy Glover moves and supports, approved by all.

Meeting minutes prepared by Kim Jolliff, Secretary

1/31/17